

**CHANGES TO THE CONSTITUTION**

**NEW MANAGEMENT STRUCTURE FROM 1<sup>ST</sup> APRIL 2016**

	<b>Part</b>	<b>Description</b>
1.	Part 1, Page 6	Update Council's Management Structure
2.	Part 1, Page 7	Definition of Chief Finance Officer:  Delete "Corporate Director of Finance and Resources" and replace with "Group Director, Finance and Corporate Resources"
3.	Part 1, Page 8	Delete definition of Corporate Directors and replace with definition of Group Directors
4.	Part 1, Page 9	Delete Definition of Corporate Director of Legal, HR and Regulatory Services
5.	Part 1, Page 14	Definition of Monitoring Officer:  Delete "Corporate Director of Legal, HR and Regulatory Services" and replace with "Director, Legal"
6.	Part 2, Article 2	Paragraph 2.9 (vi):  Delete "Corporate Director of Legal, HR and Regulatory Services" and replace with "Director, Legal"
7.	Part 2, Article 7	Update references to directorates in the table shown after paragraph 7.10
8.	Part 2, Article 12	Paragraph 12.11:  Delete "Corporate Director of Legal, HR and Regulatory Services" and replace with "Director, Legal"

Appendix 1

9.	Part 2, Article 12	<p>Paragraph 12.25:</p> <p>Delete “Corporate Director of Finance and Resources” and replace with “Group Director, Finance and Corporate Resources”</p>
10.	Part 2, Article 12	<p>Paragraph 12.40:</p> <p>Delete “Corporate Director of Children and Young People’s Services” and replace with “Group Director, Children, Adults and Community Health”</p>
11.	Part 2, Article 12	<p>Paragraphs 12.42:</p> <p>Delete “Corporate Director of Health and Community Services” and replace with “Group Director, Children, Adults and Community Health”</p>
12.	Part 2, Article 14	<p>Paragraph 14.3, 14.4 and 14.6:</p> <p>Delete all references to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Director, Legal”</p>
13.	Part 3.2.1 – Functions relating to town and country planning and development control	<p>Delete all references to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Group Director, Neighbourhoods and Housing”</p>
14.	Part 3.2.2 – Licensing and registration functions	<p>Delete all references to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Group Director, Neighbourhoods and Housing”</p> <p>Except:</p> <p>35 – Power to licence the employment of children – where reference to the “Corporate Director of Children and Young People’s Services” shall be replaced with “Group Director, Children, Adults</p>

Appendix 1

		<p>and Community Health”</p> <p>36 – Power to approve premises for the solemnisation of marriages – Delete reference “Corporate Director of Legal, HR and Regulatory Services” and replace with “Group Director, Finance and Corporate Resources”</p> <p>Further:</p> <p>40 – Power to grant consent for the operation of a loudspeaker - Delete reference “Corporate Director of Health and Community Services” and replace with “Group Director, Neighbourhoods and Housing”</p> <p>41 – Power to grant a street works licence – Delete reference “Corporate Director of Health and Community Services” and replace with “Group Director, Neighbourhoods and Housing”</p> <p>Functions 46 to 72 – Delete reference “Corporate Director of Health and Community Services” and replace with “Group Director, Neighbourhoods and Housing”</p>
15.	Part 3.2.3 – Functions relating to health and safety at work	Delete reference to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Group Director, Neighbourhoods and Housing”
16.	Part 3.2.4 – Functions relating to elections	19 and 20: Delete references to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Chief Executive”
17.	Part 3.2.7 – Functions relating to Community Governance	7 and 8: Delete references to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Chief Executive”
18.	Part 3.2.9 – Functions relating to smoke free premises, etc	Delete all references: Delete references to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Group Director, Neighbourhoods and Housing”
19.	Part 3.2.11 –	Delete references to “Corporate Director of Finance and Resources” and replace with “Group

Appendix 1

	Functions relating to pensions etc	Director, Finance and Corporate Resources”, and replace reference to “Corporate Directors” with “Group Directors”
20.	Part 3.2.12 – Miscellaneous functions	<p>Delete all references “Corporate Director of Health and Community Services” and replace with “Group Director, Neighbourhoods and Housing”</p> <p>Delete all references to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Group Director, Neighbourhoods and Housing”</p> <p>Delete all references to “Corporate Directors” and replace with “Group Directors”</p> <p><i>Delete function 42 – Legislation repealed*</i></p>
21.	Part 3.2.13 – Local Choice Functions	<p>4, 5, 6 – Delete all references to “Corporate Director of Children and Young People’s Services and replace with “Group Director, Children, Adults and Community Health”</p> <p>10 to 15 – Delete all references to “Corporate Director of Health and Community Services” and replace with “Chief Executive/Group Director, Neighbourhoods and Housing”</p> <p>16 and 17 – Delete references to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Group Director, Neighbourhoods and Housing”</p> <p>18 – Delete all references to “Corporate Director of Health and Community Services” and replace with “Group Director, Neighbourhoods and Housing”</p>
22.	Part 3.2.14 – Local Choice – Local Act Functions	<p>Delete all references to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Group Director, Neighbourhoods and Housing”</p> <p>Delete all references to “Corporate Director of Health and Community Services” and replace with “Group Director, Neighbourhoods and Housing”</p> <p>Delete all references to “Corporate Director of Finance and Resources” and replace with “Group</p>

Appendix 1

		Director, Finance and Corporate Resources”
23.	Part 3.3 – Planning Sub-Committee Terms of Reference	Delete reference to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Group Director, Neighbourhoods and Housing”
24.	Part 3.3 – Pensions Board Terms of Reference	Delete references to “Corporate Director of Finance and Resources” and replace with “Group Director, Finance and Corporate Resources”  Delete references to “Assistant Director of Financial Management” and replace with “Director, Financial Management”  Delete references to “Assistant Director of Legal and Democratic Services” and replace with “Director, Legal”
25.	Part 3.6.1 to 3.6.3	Delete all references to “Corporate Directors” and replace with “Group Directors”  Delete all references to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Director, Legal”
26.	Part 3.6.4 – Proper Officer Functions	PO1 – Add “Head of Human Resources and Organisational Development” as a proper officer  PO4 - Delete reference to “Corporate Director of Legal, HR and Regulatory Services”  PO10 to18 - Delete all references to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Chief Executive”  PO19 to 21- Delete references to “Corporate Director of Finance and Resources” and replace with “Group Director, Finance and Corporate Resources”  PO22 to 27 – Delete all references to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Director, Legal”

		<p>PO28 to 30 - Delete all references to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Chief Executive”</p> <p>PO 31 - Delete reference to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Group Director, Finance and Corporate Resources”</p> <p>PO32 - Delete reference to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Chief Executive”</p> <p>PO34 - Delete reference to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Chief Executive”</p> <p>PO37 - Delete reference to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Director, Legal”</p> <p>PO39 - Delete reference to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Chief Executive”</p> <p>PO40 - Delete reference to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Director, Legal”</p> <p>PO41 - Delete reference to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Chief Executive”</p> <p>PO43 – Delete reference to “Head of Overview and Scrutiny” and replace with “Head of Scrutiny and Ward Forums”</p> <p>PO44 - Delete reference to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Group Director, Neighbourhoods and Housing”</p> <p><i>Also insert “Local” before “Land Charges Act 1975”</i></p>
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Appendix 1

		<p>PO45 – Delete reference to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Group Director, Finance and Corporate Resources”</p> <p>PO46 – Delete reference to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Group Director, Finance and Corporate Resources”</p> <p>PO47 - Delete reference to “Corporate Director of Health and Community Services” and replace with “Group Director, Neighbourhoods and Housing”</p> <p>PO48 - Delete reference to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Director, Legal”</p> <p>PO49 - Delete reference to “Corporate Director of Children and Young People’s Services” and replace with “Group Director, Children, Adults and Community Health”</p> <p>PO50 – Delete reference to “Corporate Directors” and replace with “Group Directors”</p> <p>PO51 – Delete reference to “Corporate Directors and Assistant Directors” and replace with “Group Directors and Service Directors”</p> <p>PO52 - Delete reference to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Chief Executive”</p> <p>PO53 to 55 - Delete references to “Corporate Director of Finance and Resources” and replace with “Group Director, Finance and Corporate Resources”</p> <p>PO56 - Delete reference to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Director, Legal”</p>
27.	Part 4.5 – Overview and Scrutiny	Paragraph 11.1 – delete “Corporate Director” and replace with “Group Director”

Appendix 1

	Procedure Rules	
28.	Part 4.6 – Finance Procedure Rules	<p>Delete all references to “Corporate Director of Finance and Resources” and replace with “Group Director, Finance and Corporate Resources”</p> <p>Delete all references to “Corporate Directors” and “Assistant Directors” and replace with “Group Directors” and “Service Directors” as appropriate</p> <p>Delete all references to “Assistant Directors of Finance” and replace with “Finance Directors”</p> <p>Paragraph 1.4.1(e) and 4.9 – Delete “Assistant Director of Human Resources” and replace with “Head of Human Resources and Organisational Development”</p> <p>Paragraphs 4.2, 4.3, 4.7(a) and (b), 4.8, 4.9, 12.12 – Delete reference to “Assistant Director of Audit and Anti-Fraud” and replace with “Director, Audit and Anti-Fraud”</p> <p>Paragraph 8.7 – Delete reference to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Director, Legal”</p> <p>Paragraphs 10.2, 10.4, 10.5, 10.6 – Delete reference to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Head of Human Resources and Organisational Development”</p> <p>Paragraph 15.4 – Delete reference to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Director, Legal”</p> <p>Paragraph 15.11 and 15.12 – Delete reference to “Corporate Director of Housing” and replace with “Director, Housing”</p> <p>Paragraph 19.4 - Delete reference to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Chief Executive”</p>



Appendix 1

29.	Part 4.7 – Contract Standing Orders	<p>Delete all references to “Corporate Director of Finance and Resources” and replace with “Group Director, Finance and Corporate Resources”</p> <p>Paragraph 1.1.5, 1.2.3, 1.3.1, 1.5.1(e), 1.5.2, 1.13.2, 1.17.3, 3.8.2, 3.8.4, 3.8.5, 4.3, 4.4(b), 4.5, 6.4.1, - Delete references to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Director, Legal”</p> <p>Paragraph 6.5.1 – Delete “The Corporate Director of Health and Community Services or Corporate Directors of Young People’s Services or other Director having responsibility for the provision of personal social care to adults or children” and replace with “Group Director, Children, Adults and Community Health”</p>
30.	Part 5 – Protocol for Member/Officer Relations	<p>Paragraph 4.1.5 – amend as follows:</p> <ul style="list-style-type: none"> <li>- Delete “Corporate Director of Finance and Resources” and replace with “Group Director, Finance and Corporate Resources”</li> <li>- Delete “Corporate Director of Legal, HR and Regulatory Services” and replace with “Director, Legal”</li> <li>- Delete “the Corporate Director of Health and Community Services” and “Corporate Director of Young People’s Services” and amend to state that “Group Director, Children, Adults and Community Health” will be the statutory director of Children Services, Adult Services and Public Health.</li> </ul>
31.	Parts 5.3 and 5.4 – Licensing Code of Practice and Planning Code of Practice	<p>Within the preamble of each code, para 7, delete all references to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Director, Legal”</p>
32.	Part 6.1 – Members’ Allowances Scheme	<p>Delete all reference to “Corporate Director of Legal, HR and Regulatory Services” and replace with “Chief Executive”</p>
33.	Part 6.2 – Council Petitions Scheme	<p>Within the paragraph on ‘What are the guidelines for submitting a petition?’ delete reference to the ‘Corporate Director of Legal, HR and Regulatory Services’ and replace with ‘Director, Legal’</p>

Appendix 1

		<p>With regard to the paragraph on ‘Petitions to Hold an Officer to Account’ – amend as follows: Delete: Tim Shields – Chief Executive Dr Penny Bevan - Director of Public Health Charlotte Graves - Corporate Director of Housing Gifty Edila – Corporate Director, Legal, HR and Regulatory Services Ian Williams – Corporate Director, Finance and Resources Alan Wood – Corporate Director, Children and Young People’s Services Kim Wright – Corporate Director, Health and Community Services</p> <p>And replace with: Chief Executive Group Director, Children, Adults and Community Health Group Director, Finance and Corporate Resources Group Director, Neighbourhoods and Housing</p>
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